

**TOWNSHIP OF MAHWAH
COMBINED WORK SESSION AND PUBLIC MEETING MINUTES
THURSDAY, APRIL 10, 2014**

The Meeting was called to order at 8:05PM by Council President Roth who read the Open Public Meetings Act Statement as prescribed by law. Notice was advertised in The Record on November 14, 2013 and The Ridgewood News on November 15, 2013 stating this meeting would be held in the Richard J. Martel Municipal Center, 475 Corporate Drive, Mahwah, New Jersey on Thursday, April 10, 2014 at 8:00PM.

Notice of this meeting is posted on the Municipal Bulletin Board. The Minutes of this meeting shall be available in the Municipal Clerk's Office once they are approved by the Township Council.

SALUTE TO THE FLAG

MOMENT OF SILENCE FOR VETERANS AND THOSE SERVING IN THE MILITARY

Moment of Silence was observed for those who are serving and those who served in the military.

Present: Councilmembers DiGiulio, Jandris, Sbarra, Roth and Williams.
Absent: Councilmembers Hermansen and Larson.

Also present were Business Administrator Brian Campion, Township Attorney Brian Chewcaskie, Township Engineer's Associate Michael Kelly and Municipal Clerk Kathrine G. Coviello.

PRESENTATIONS

- a. Mr. Keith Hallissey
Council President Roth and the rest of the Township Councilmembers made a presentation of a plaque to DPW Director Keith Hallissey on his retirement after 27 years of service.
- b. Department of Public Works
Council President Roth and the rest of the Township Councilmembers presented a plaque to the Department of Public Works and Water Department staff to thank them for their outstanding service.

MAYOR'S PROCLAMATIONS

M1. Armed Forces Heritage House Museum – Honor and Recognitions Day
December 5, 2013

Council President Roth said they wanted to present a Proclamation to John Kelly but he was not present this evening. The presentation will be rescheduled.

M2. Saddle River Valley Lions Club

Council President Roth thanked these volunteers for the tremendous work they have done in serving and supporting many Township organizations.. He presented and read to them a Proclamation from Mayor Laforet.

DiGuilio asked Mr. Hallissey what he foresees for the Department of Public Works and if it is going in the right direction. Mr. Hallissey said he is confident the Department is moving in the right direction going forward. He said he feels the Road Program is going to help significantly.

PUBLIC PORTION

On a motion by Sbarra, seconded by Williams, the meeting was opened to the public at 8:20PM. All in favor. Motion carried.

On a motion by Williams, seconded by DiGiulio, the meeting was closed to the public at 9:11PM. All in favor. Motion carried.

WORK SESSION

SUBMISSION OF BILLS AND CLAIMS

Any Councilmember with questions on the Bills and Claims was asked to speak with Administration prior to the Public Meeting.

ENGINEERING (Boswell-McClave)

1a. 2013 Water Main Improvements; Campgaw Road and East Crescent Avenue (Bid #MTB-13-18); Change Order #2

The Township Engineer's Associate said this item is an increase in the Contract Amount of \$33,239.52 for the replacement of a storm drainage pipe. Costs are being reimbursed by the County. And because the pipe did not have to be jacked up there was a cost savings of \$15,000. Resolution shall be voted on in the Public Meeting.

1b. 2014 Road, Curb and Sidewalk Improvement Program; Authorization for Engineering Services

The Township Attorney's Associate said Tasks 1 and 2 are being considered tonight. Also included in the Program is the Brookwood Drive Culvert Replacement.

Roth asked the timing on the repair work. The Township Engineer's Associate said the Design is 4 to 6 weeks and the Bids are another 2 weeks. This will be a summer project – August and September.

Resolution shall be voted on in the Public Meeting.

1c. Written Status Report – April 2014

The following Projects were discussed by the Township Engineer's Associate:

MA1318 – West Airmount Drainage Improvements: expect Contractor to be on site in next few weeks.

MA1320 – Campgaw Road and Seminary Drive Intersection: County recommended to Freeholders that the speed limit be reduced to 40 MPH.

MA1333 – Macarthur Boulevard Bridge Deck Replacement (NJDOT Project): Bridge expected to be opened by May 2, 2014.

MA1373 – Ramapo and Mahwah Rivers Stream Cleaning and Flood Control: Township received notification that NJDEP Representatives will be meeting with us to go over the permitting process.

MA1397W – 2013 Watermain Improvement Program: East Crescent Avenue is complete. Work started March 31, 2014. The new pipe was installed in about 1 week. Expect detour to be flipped – now access will be through the north. Will be coordinating with the Police Department.

DiGiulio asked on the Discretionary Aid Application will the application be filed this year. The Township Engineer's Associate said he will be meeting with Administration tomorrow morning to discuss.

Mr. Kelly added it has been a pleasure working with Keith Hallissey and he will be missed.

The Business Administrator interjected that Mr. Hallissey was an excellent Recycling Coordinator as well.

ADMINISTRATION

2a. Shared QPA Service Between Township and Mahwah Library
Resolution shall be voted on in the Public Meeting.

2b. Authorization to Participate in U.S. Communities Government Purchasing Alliance
Resolution shall be voted on in the Public Meeting.

2c. Employees Civil Rights Policy
The Business Administrator said every 2 years the MEL JIF requires us to update our Personnel Policies and adopt a resolution. Resolution shall be voted on in the Public Meeting.

2d. Amendment to Ordinance No. 1611 – Recreation Facilities
The Business Administrator said the Ordinance will be amended to add Commodore Perry Field is being added to the Ordinance. Ordinance will be introduced in the Public Meeting.

TOWNSHIP COUNCIL and MUNICIPAL CLERK

3a. Affordable Housing Transaction Process
Item carried.

3b. Firefighter Application; Travis J. Lawson to Fire Company #2
Resolution shall be voted on in the Public Meeting.

3c. Raffle Application; Mahwah Municipal Alliance Inc. (Off Premise)
Raffle Application was tentatively approved. Final approval shall be voted on in the Public Meeting.

PUBLIC MEETING

APPROVAL OF BILLS AND CLAIMS

On a motion by DiGiulio, seconded by Jandris, the Bills and Claims, previously signed, totaling \$5,376,683.48. were approved. Roll call vote: DiGiulio, yes; Hermansen, absent; Jandris, yes; Larson, absent; Sbarra, yes; Williams, yes; Roth, yes. A List of Bills and Claims is on file in the Municipal Clerk's Office.

APPROVAL OF MEETING MINUTES

Williams said on the Closed Session Meeting Minutes of February 27, 2014 he was not present. Meeting Minutes shall be corrected.

On a motion by DiGiulio, seconded by Sbarra, the Combined Work Session and Public Meeting of December 19, 2013, Combined Work Session and Public Meeting of January 9, 2014, Budget Work Session Meeting of February 22, 2014, Budget Work Session Meeting of February 27, 2014, Closed Session of December 19, 2013 and Amended Closed Session of February 27, 2014 were approved. Roll call vote: DiGiulio, yes; Hermansen, absent; Jandris, yes; Larson, absent; Sbarra, yes; Williams, abstained on Budget Work Session Meeting Minutes of February 27, 2014 and Closed Session Meeting Minutes of February 27, 2014 and yes to remaining; Roth, yes.

REPORTS OF TOWNSHIP COUNCIL and MUNICIPAL CLERK TOWNSHIP COUNCIL; COMMENTS, COMMUNICATIONS AND REPORTS OF SUBCOMMITTEES

DiGiulio said the Beautification Clean Up around Lake Henry is April 26th from 9 to 12 Noon.

DiGiulio said the Ordinance Committee met. The Towing Revisions were sent to the Township Attorney.

Jandris attended the Planning Board Meeting this past Meeting. The Bolla Application was completed. The Multi-Purpose Complex was discussed. Jandris handed out the letter that the Planning Board sent out which showed several situations that exist in the plan that are not safe. He said he feels the Planning Board is trying to protect the public and the kids and uphold the Ordinances in the Township.

Sbarra wished everyone a Happy Holiday.

Williams said the Recreation Committee will be having Meet the Bunny on Saturday at 1:00PM.

Williams said on Saturday, April 26th is the Town Wide Garage Sale.

Roth wished everyone a Happy Holiday.

REPORTS OF MAYOR AND BUSINESS ADMINISTRATOR

The Business Administrator received a communication from the County regarding the Glen Gray Bridge. An inspection was recently made. The bridge is being closed due to structural problems and needs repair. All the required services for residents to get access to their homes has been taken care of.

Roth said there was a note from McCarthy Forde about an Award the Township won. The Business Administrator said there is a Continuous Safety Program in all the participating Municipalities. Mr. Hallissey is the Safety Director of this Safety Program and who coordinates the programs will have to be replaced. The Business administrator went on further to say the Township received the Gold Reward for the year 2013, received a nice plaque and a \$2,000 safety incentive award that will allow us to purchase some training video's. Roth gave his congratulations.

ORDINANCE – INTRODUCTION

The title of an Ordinance was read as follows:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER IX ENTITLED “RECREATIONAL FACILITIES” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MAHWAH, SPECIFICALLY CHAPTER IX SECTION 1.4 ENTITLED “UNLAWFUL USE”, SUBSECTION B.

RESOLUTION – ORDINANCE NO. 1745

Introduced by DiGiulio, seconded by Williams.

RESOLVED that the ordinance be passed and adopted on first reading.

FURTHER RESOLVED that said ordinance be considered for final passage at a meeting to be held on April 24, 2014 at the Richard J. Martel Municipal Complex, 475 Corporate Drive, Mahwah, New Jersey at 8:00PM.

FURTHER RESOLVED that the Municipal Clerk shall publish said ordinance with notice of introduction, passage and time and place where said ordinance will be considered for final passage.

Roll call vote: DiGiulio, yes; Hermansen, absent; Jandris, yes; Larson, absent; Sbarra, yes; Williams, yes; Roth, yes.

PUBLIC PORTION

On a motion by Sbarra, seconded by Williams, the meeting was opened to the public at 9:00PM. All in favor. Motion carried.

On a motion by Williams, seconded by Sbarra, the meeting was closed to the public at 9:01PM. All in favor. Motion carried.

CONSENT AGENDA

Resolutions #120-14 through #125-14 and the Raffle Application for the Mahwah Municipal Alliance Inc. (Off Premise) were voted on under the Consent Agenda. Resolutions are attached to and made part of these Meeting Minutes.

OLD BUSINESS

None.

NEW BUSINESS

None.

CLOSED SESSION

On a motion by Sbarra, seconded by DiGiulio, Council went into Closed Session at 9:04PM for the express purposes of discussing:

- C1. Tax Appeals
 - a. 140 Route 17; Block 129, Lot 2
 - b. One Lethbridge Plaza; Block 63, Lot 6
 - c. 465 Route 17; Block 64, Lot 18

All in favor. Motion carried.

On a motion by DiGiulio, seconded by Sbarra, Council returned to open session at 9:11PM. All in favor. Motion carried.

RESOLUTIONS

Resolutions #126-14 through #128-14 were voted on together as one motion.
Resolutions are attached to and made part of these Meeting Minutes.

On a motion by Williams, seconded by DiGiulio, the meeting was adjourned at 9:12PM.
All in favor. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathrine G. Coviello". The signature is written in black ink and is positioned above the typed name and title.

Kathrine G. Coviello, RMC/CMC/MMC
Municipal Clerk