

Mahwah Museum Society
Board of Trustees Meeting
Minutes of May 22, 2014

The meeting was called to order by Museum Vice President John Edwards. John advised that President Charlie Carreras was in Virginia.

1. Roll Call:

Present: Bob Adler, Diane Adler, Tetsu Amagasu, Jane Dewan, Tom Dunn, John Edwards, Tom Grissom, Diane Mateo, Wade Morgan, Barrie Peterson, Gail Reynolds, Jennifer Schutte.

Absent: Charlie Carreras, Bill Dator, Marc Foner, Nick Giordano, Mike Kupfer, Cathy Hajo, Rose Ellen Lorber-Termaat, Nancy Schuring.

2. Minutes: A motion to accept the Minutes of the April 24, 2014 meeting was made by Bob Adler and seconded by Jennifer Schutte. **The Motion Passed.**

3. Treasurer's Report: Tom Dunn reported:

a) A loss of \$1556.60 in cash flow.

b) The only Buildings & Grounds project left to be taken care of is window trim.

c) Tom will be working with the accountant on Sales Tax Liability.

d) As of May 22, 95 Gala tickets and 102 Raffle tickets have been sold.

A motion to approve the Treasurer's report was made by Wade Morgan and seconded by Diane Adler. **The Motion Passed.**

4. Executive Committee: John Edward reported that Charlie Carreras would like to update "Who's Who in Mahwah". A group will be formed to work on this project over the summer. Please contact Charlie or John if you wish to be part of this group.

5. Les Paul Committee – Committee Chair Mike Kupfer submitted a written report which contained the following information:

a) Chris Caffrey's appearance at the Museum attracted 30+ visitors.

b) Gail Reynolds and Bob Adler will be handling store sales at the Gala.

Barrie Peterson reported that Charlie's visit to Teaneck High School to hand out information regarding the Gala to those attending the Concert of 70's Music was successful.

Jennifer Schutte reported on Gala activity on Facebook and Twitter.

Tetsu Amagasu indicated there is a need for helpers to set up for the Gala on June 14.

6. Exhibits : Tetsu announced that the Neighborhoods of Mahwah exhibit will be extended into next year. In preparation for a Mahwah High School art display at the Museum next year, Gail Doscher will be going to the High School to view the students' art work. Boy Scouts, Girl Scouts, Inventors, Religious Institutions, Ramapo College, and Joyce Kilmer are other topics being considered for exhibit at the Museum next year. Tetsu proposed a meeting be held at the end of June to finalize exhibit choices.

7. Trains: Bob Adler reported work is continuing on the electronics under table. Mahwah Library has contacted Bob and suggested a month long exhibit of the Kinchley trains. The Old Station will be open from 9:30am to 12 Noon on Memorial Day. The Old Station will close one week before the Museum reopens. A motion was made to expend \$125.00 for a sign advertising the Station and the Caboose by Wade Morgan and seconded by Bob Adler. **The Motion Passed.**

8. Archives : Tom Dunn is in the process of summarizing the professional archival report completed on the Museum's archives. Tom reviewed some of the recommendations:

- a) Humidity within the room should be about 50 degrees and the temperature 68 degrees.
 - b) Newspapers should be removed and copied on to acid free paper.
 - c) Shelving should be improved.
 - d) A one paragraph summary should be made of the contents of each archival box.
- 9. Education:** Diane Adler reported that over 200 5th grade Joyce Kilmer students visited the Museum over a 3 day period. John Edwards thanked Diane for making all the arrangements for the students' visit.
- 10. Buildings and Grounds:** A motion to approve expenditures of \$730.00 and \$180.00 for replacement of a damaged window frame and painting was made by Tetsu Amagasu and seconded by Bob Adler. **The Motion passed.**
- 11. Technology Committee:** John Edwards reported that over the summer a new website will be in place in the Museum and possibly a new web host.
- 12. Membership:** Diane Mateo reported 225 paid members of the Museum.

Old Business

- 1. Diane Adler reported that 8th grade Social Studies teachers were interested in purchasing books from the Museum.
- 2. Tom Grissom suggested the installation of split level fencing at the Old Station. Bob Adler suggested a plan for renovations including windows, etc. He also recommended that stone wheels should be put above the ground instead of being embedded.
- 3. Tom Grissom suggested that Museum lectures be filmed, edited, and be available to be shown.
- 4. Marty Perrano has asked that when the Stag Hill exhibit, which is part of the Neighborhoods of Mahwah Exhibit, is no longer on display, if it could go to the Ramapough Building on Stag Hill. The Board agreed to the request.

The next Executive Meeting will be held on June 17. The next Board meeting is June 26.

Respectfully submitted,
Gail Reynolds