

**TOWNSHIP OF MAHWAH
BOARD OF HEALTH**

REORGANIZATION MEETING MINUTES

February 13, 2018

The Reorganization Meeting of the Board of Health of the Township of Mahwah was held at the Municipal Building, 475 Corporate Drive, Mahwah, New Jersey.

The meeting was called to order at 7:35 pm by Board Secretary Marianne Campbell, who read the Opening Statement in accordance with the Sunshine Law.

CERTIFICATION OF BOARD APPOINTMENTS

Mrs. Campbell reported that Resolution #017-18 was adopted by the Township Council on January 9, 2018, confirming the Mayoral appointment of Mr. Sydney Harris to the Mahwah Board of Health. This is a four year appointment valid January 1, 2018, through December 31, 2021.

Board of Health Attorney Jeffrey Mason administered the oath of office to Mr. Harris.

ROLL CALL:

PRESENT: Mr. Harris
 Dr. DeMaria
 Mrs. Mertz
 Mr. O'Brien

ABSENT: Mrs. DeSilva
 Mr. Wasson

PROFESSIONALS: Mrs. Musella, Health Officer
 Mrs. Campbell, Secretary
 Mr. Mason, Attorney
 Mr. Maas, REHS

NOMINATION OF OFFICERS JANUARY 1, 2018 - DECEMBER 31, 2018

PRESIDENT:

Mr. O'Brien motioned to nominate Mr. Harris for the Office of President, which motion received a second by Mrs. Mertz. There being no further nominations, the Secretary cast one vote in favor of electing **Mr. Harris as President.**

FIRST VICE-PRESIDENT:

Dr. DeMaria motioned to nominate Mrs. Mertz for the Office of First Vice-President, which motion received a second by Mr. Harris. There being no further nominations, the Secretary cast one vote in favor of electing **Mrs. Mertz as First Vice-President.**

SECOND VICE-PRESIDENT:

Mr. O'Brien motioned to nominate Dr. DeMaria for the office of Second Vice-President, which motion received a second by Mrs. Mertz. There being no further nominations, the Secretary cast one vote in favor of electing **Dr. DeMaria as Second Vice-President.**

President Sydney Harris continued the meeting.

STANDING COMMITTEES

Mr. Harris announced the Chairs and Co-Chairs of the Board Committees for **2018:**

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>	<u>CO-CHAIRPERSON</u>
Environmental Health	Dr. DeMaria	Mr. O'Brien
Administration and Finance	Mr. Harris	Mr. O'Brien
Residential Health	Mrs. DeSilva	Mrs. Mertz
Public Information	Mr. Wasson	Mrs. DeSilva
Sunshine Committee	Mrs. Mertz	Dr. DeMaria

Environmental Health

Occupational Health and Safety	Air Pollution
Animal Control and Inoculation	Weed Control
Insect and Rodent Control	Sewage Disposal – Public and Private
Food Sanitation	Youth Camp Sanitation and Safety Standards
Recreational Bathing Facility- Health and Safety Standards	

Residential Health

Child Health Conference	Public Health Nursing
Adult Health Consultation Programs	Immunization Programs
Health Education Programs	Tobacco Control

Administration and Finance

Procedures	Budgets	Ordinances
Procurement	Personnel	Legal
Facilities	Vital Statistics	

Public Information

Press Releases	Mailings	Handouts and Leaflets
Advertisements	Posters	

Sunshine Committee

Deciding and acting upon matters of need regarding Board and Staff Members.

RESOLUTIONS

A motion to waive the readings of Resolutions 2018-01 through 2017-06 was made by Mr. O'Brien, seconded by Mrs. Mertz, and unanimously carried.

A motion to consider Resolutions 2018-01 through 2018-06 as a single order of business was made by Dr. DeMaria , seconded by Mr. O'Brien, and unanimously carried.

A motion to adopt Resolutions 2018-01 through 2018-06 was made by Mrs. Mertz, seconded by Dr. DeMaria and unanimously carried as follows:

Resolution #2018-01: 2018 Staff Appointments

Introduced: Mrs. Mertz
Second: Dr. DeMaria
Roll Call: 4 Ayes, 2 Absent

Resolution #2018-02: Official Newspaper

Introduced: Mrs. Mertz
Second: Dr. DeMaria
Roll Call: 4 Ayes, 2 Absent

Resolution #2018-03: Fees for Copies; Exemptions

Introduced: Mrs. Mertz
Seconded: Dr. DeMaria
Roll Call: 4 Ayes, 2 Absent

Resolution 2018-04: 2018 Health Officer Contract

Introduced: Mrs. Mertz
Seconded: Dr. DeMaria
Roll Call: 4 Ayes, 2 Absent

Resolution 2018-05: Authorizing an Inter-Local Agreement for Well Child Services

Introduced: Mrs. Mertz
Seconded: Dr. DeMaria
Roll Call: 4 Ayes, 2 Absent

Resolution 2018-06: 2018 Appointment of Board of Health Attorney

Introduced: Mrs. Mertz
Seconded: Dr. DeMaria
Roll Call: 4 Ayes, 2 Absent

ADJOURNMENT

A motion to close the Reorganization Meeting and made by Mrs. Mertz, seconded by Dr. DeMaria, and unanimously carried at 7:45pm.

Respectfully submitted,

Marianne Campbell
Secretary