

**TOWNSHIP OF MAHWAH
BOARD OF HEALTH
MINUTES
MAY 12, 2015**

The regularly scheduled monthly meeting of the Board of Health of the Township of Mahwah, held at the Municipal Offices, 475 Corporate Drive, Mahwah, New Jersey, was called to order at 7:30 PM by First Vice-President, Robert LaMontagne.

The Opening Statement was read according to the Sunshine Law and was followed by Roll Call:

PRESENT: Mr. LaMontagne
 Mrs. Mertz
 Mrs. DeSilva
 Mr. O'Brien
 Mr. Wasson

ABSENT: Dr. DeMaria
 Mr. Harris

PROFESSIONALS: Mrs. Musella, Health Officer
 Mrs. Campbell, Secretary
 Mr. Mason, Attorney
 Mrs. Homler, Principal REHS

ADMINISTRATION OF OATH OF OFFICE

Mr. Mason administered the Oath of Office to Mrs. DeSilva which was followed by congratulations by her fellow Board Members and the staff.

APPROVAL OF REGULAR MEETING MINUTES

Moved by Mr. Wasson and, seconded by Mrs. Mertz to approve the minutes of the regular meeting of April 14, 2015.

Mrs. Mertz related that the Mahwah Wellness Day flyer was sent out in an email blast to the entire school community and was posted on the district's website. Mrs. Musella thanked her for assisting with promotion of the event.

There being no further questions or discussion, the Minutes of the April meeting were unanimously approved.

APPROVAL OF HEALTH ACTIVITIES REPORT

Moved by Mrs. DeSilva and, seconded by Mr. Wasson to approve the Health Activities Report for April.

Mrs. Mertz requested details on the Conditional rating issued to Boom Burger on its April 22nd inspection.

Mrs. Homler first noted that Boom Burger is a large facility which caters for the adjacent hotel as well as operating as a public restaurant. The refrigerators and the walk-in/freezer unit were all out of order and incapable of holding food at required temperatures. We were copied on the service technician's bill which detailed seven hours required for repairs.

Mrs. Mertz then requested specifics on a food-borne illness investigation performed by Mrs. Homler.

Mrs. Homler explained that 2 adult members of a household became very ill after eating in a Mahwah food establishment. Because they did not go to the doctor, the source of contamination could not be confirmed.

There being no further questions or discussion, the Health Activities Report for April was unanimously approved.

APPROVAL OF HEALTH OFFICER'S REPORT

Moved by Mrs. DeSilva and, seconded by Mr. O'Brien and, unanimously agreed by all present to approve the Health Officer's Report for May.

BILLS - APRIL

Moved by Mrs. Mertz and, seconded by Mrs. DeSilva and, unanimously agreed by all present to pay the bills for April.

REPORTS OF STANDING COMMITTEES

Sunshine Committee Chairperson, Nancy Mertz, reported that on behalf of the Board, a memorial donation had been made to an organization designated by the family of Stephen Maas (brother of Dan Maas), who had passed away suddenly in April.

Mr. LaMontagne and the Members thanked her for attending to this matter.

REPORT OF LIAISON TO MAYOR AND COUNCIL

No Activity.

REPORT OF ATTORNEY

Mr. Mason reported that his activities this month included following up with Mrs. Carol Tyler (Tyco Animal Control) and Dr. DeMaria with regard to the management plan and recommendations for the horse farm on Ramapo Valley Road.

Mrs. Tyler is drafting a final report including a timeline of the inspections, violations, and events on the farm. This document may prove valuable in the future if the owner does not comply with the management plan. The management plan and a formal notice demanding compliance should be sent to the property owner by the end of the week. He hopes to forward the final report with copies of said management plan and notice to the Members before the June Meeting.

Mr. Mason also related that Mrs. Tyler's inspection confirmed a full time farm hand had been hired. Mrs. Tyler acknowledged that he has been very effective thus far, and she is optimistic that conditions will continue to improve on the property.

Mr. O'Brien asked if Ms. Nangle had forwarded copies of any ordinances governing recovery of municipal funds. Mr. Mason had not received any but did do some preliminary research on the subject. The ordinances he found were common to property maintenance and zoning violations, not public health issues.

Mrs. Campbell noted that Tyco's contract is awarded by the Township Council and asked if it were not more appropriate for them to draft cost recovery measures? Mr. Mason agreed and suggested that this might be an issue Mr. LaMontagne could present to the Mayor. Mrs. Campbell offered to reach out to Tyco for copies of any model ordinances they may have.

CORRESPONDENCE

None .

OTHER BUSINESS

Mrs. Musella informed the Board that the departure of our most recent Deputy Registrar, Kim Bolan, last month precipitated a review of the current staffing situation. In consultation with Mr. Harris, it was determined to be in the best interest of the Department to merge the two part-time administrative staff positions into one full-time position. The idea was presented to, and approved by Mr. Champion.

The position will be posted internally as soon as the job description has been finalized and the Union classification/salary has been determined. Mrs. Boddy was informed of the situation and her prerogative to apply for the full-time position if she so chose.

COMMENTS BY PUBLIC

Two high school students were in attendance to fulfill academic requirements and posed questions regarding issues brought up during the meeting.

Mr. Mason explained the jurisdiction of the Board of Health in regards to licensing, inspecting and enforcing certain levels of care for horses and livestock. Mrs. Musella explained the decision to create a full-time position in the Department had to balance concerns for budget, workload, and efficiency.

Mrs. Campbell invited the students to provide their papers to Mr. LaMontagne for signature if so required.

There being no further questions or discussion, a motion to close the meeting was made at 8:05pm by Mrs. DeSilva and, seconded by Mr. Wasson and, unanimously agreed to by all present.

The next Regular meeting is scheduled for **June 9, 2015** at 7:30pm.

Respectfully submitted,

Marianne Campbell
Secretary