

PERMIT APPLICATION REQUIREMENTS: CONSTRUCTION

	ZONING	SURVEY	SOIL	BUILDING	ELECTRIC	PLUMBING	FIRE	CERT	PLANS	SPECS
A/C CONDENSER					X	X				X
A/C UNIT		X		X	X	X				X
ACCESSORY STRUCTURE	X	X	X	X					2	
ADDITION (OUTWARDS) **	X	X	X	X	X	X	X		2	
ADDITION (UPWARDS)	X	X		X	X	X	X		2	
BATHROOM RENOVATION				X	X	X			2	
BOILER					X	X	X	X		X
CHIMNEY LINER							X	X		X
DECK **	X	X		X					2	
FIRE ALARM SYSTEM					X		X			
FIREPLACE				X			X			
FIREPLACE INSERT (GAS)						X	X	X		X
FIREPLACE INSERT (WOOD)							X	X		X
FRENCH DRAINS						X				
FURNACE					X	X	X	X		X
GENERATOR (NEEDS SET BACKS) *	X	X		X	X	X	X			X
HOT TUB **	X	X	X	X	X	X				X
KITCHEN RENOVATION				X	X	X	X		2	
LAWN SPRINKLERS					X	X				
LOW VOLTAGE LANDSCAPE					X					
MASONARY CHIMNEY				X						
OIL TANK (REMOVED)		X	X	X						
OIL TANK (UST)	X	X	X			X	X			X
OIL TANK (AST)	X	X				X	X			X
PROPANE TANK						X				
RADON				X	X					
RETAINING WALL - OVER 3FT ***	X	X	X	X					2	X

- * UTILITY COMPANY NOTIFICATION REQUIRED
- ** HEALTH DEPARTMENT APPROVAL REQUIRED
- *** ENGINEERING REQUIRED

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	ZONING	SURVEY	SOIL	BUILDING	ELECTRIC	PLUMBING	FIRE	CERT	PLANS	SPECS
POOL - ABOVE GROUND **	X	X		X	X	X			2	X
POOL - INGROUND **	X	X	X	X	X	X	X		2	X
POOL DEMOLITION		X	X	X	X	X				
PROPANE TANK	X	X	X			X			2	X
ROOF (COMMERCIAL)				X						X
SEWER (PLUS \$750 BOND) **						X				
SHED - UNDER 100 SQ FT	X								1	
SHED - 100 SQ FT OR MORE	X	X	X	X					2	
SIGNS	X			X	X					X
SINGLE FAMILY HOME **, ****	X	X	X	X	X	X	X		2	
SOLAR PANELS				X	X				2	X
TEMPORARY STRUCTURE										
> 120 SQ FT / < 180 DAYS	X									
TENT										
> 6,800 SQ FT > 180 DAYS	X			X			X			
TRAILER	X	X		X					2	
WATER HEATER (GAS)						X	X	X		X
WATER HEATER (ELECTRIC)					X		X	X		X

PERMIT APPLICATION REQUIREMENTS: PLANNING AND ZONING

	ZONING	SOIL	SURVEY	PLANS	DEP
ACCESSORY STRUCTURES > 120 SQ. FT. *	X	X	X	2	
ADDITIONS OUTWARD	X	X	X	2	
ADDITIONS UPWARD	X		X	2	
FENCE	X		X	1	
FRENCH DRAINS		X	X	1	
PATIOS	X	X	X	1	
RETAINING WALL OVER 3 FT. **	X		X	3	
SHEDS - UP TO 120 SQ. FT. *	X		X	1	
SIGNS	X		X	2	
SINGLE FAMILY HOUSE	X	X	6	6	X
FOUNDATION LOCATION				4	
AS BUILTS				4	

* ACCESSORY STRUCTURES AND SHEDS 100 SF & OVER REQUIRE A BUILDING PERMIT

** ENGINEERING REQUIRED