

MAHWAH SUMMER RECREATION 2019
COUNSELOR APPLICATION DEADLINE WEDNESDAY - MAY 15, 2019
KEEP THIS SHEET!!!!!!!
COUNSELORS MUST WORK ALL FOUR WEEKS

There will be an in-person application day on May 1st at the Town Hall* 6-7:30pm. This is a great opportunity to ensure you have all paperwork. Applications at mahwahtwp.org in the FORMS CENTER.

PLEASE READ CAREFULLY:

- Counselors must be residents of Mahwah.
- Counselors must be entering their junior year and have been a CIT with MSR.
- Recreation dates: July 1 to July 26. **Counselors must work all four weeks.**
Recreation hours: Mini Rec (grades K-2) at **JOYCE KILMER:** 8:30 – 12:30
Big Rec (grades 3-8) at **THE HIGH SCHOOL:** 8:30 – 12:30
- Preferred aged group choice will be taken into consideration but cannot be guaranteed.
- You are expected to stay with your assigned group for the entire three-hour program.
- You will be expected to participate in ALL activities with your group.
- You will be expected to treat all fellow counselors and CIT's with respect.
- As a staff member, you are expected to set a good example for your group. Appropriate conduct and dress, an attitude of enthusiasm and a genuine wish to enjoy this experience are essential.
- **Sneakers and a STAFF shirt must be worn everyday. NO SHORT SHORTS**
- Cell phones are not permitted during rec hours. A phone is in the office in case of emergencies.
- **Deadline for completed application is Wednesday, May 15th. We will be at the Rec building that evening from 6-7:30 – you can drop off apps then or mail by 5/15/19. You will be notified by 6/12.**
- Set up date will be **Friday, June 28th 9:30-11am. You are expected to attend.**

POSITIONS AVAILABLE:

Mini Rec: For campers entering K, 1 & 2 at Joyce Kilmer
Director: Miss Kelsey Polster

Big Rec: For campers entering 3, 4, 5, 6, 7 and 8th at **MAHWAH HIGH SCHOOL**
Director: Mrs. Karen McGuire

SALARY INCREASE: 1st year counselor - \$8.25/hr. 2nd year \$8.50/hr. 3rd year \$8.75/hr

YOU MUST RETURN THE FOLLOWING:

- **Completed Application (application page only-ALL APPLICANTS)**
- **Completed and signed W-4 Tax form. Do not cut the tax form. (All applicants)**
- **Photo ID (All Applicants)**
- **Employment Eligibility Verification(I9) form completed and signed. (New applicants)**
- **Photocopy of birth certificate, signed social security card, and school ID or drivers license. A total of three (3) forms of ID required, (New applicants).**
- **COMPLETED AND SIGNED WORKING PAPERS ARE REQUIRED FOR ALL NEW APPLICANTS UNDER 18 YEARS OLD.**

You may pick up the working papers in the main office at Mahwah High School.

~ **PLEASE KEEP THIS COVER SHEET FOR YOUR RECORDS AND INFORMATION** ~

MAIL TO: Mahwah Summer Recreation
PO Box 305
Mahwah, NJ 07430

Any questions EMAIL Miss Polster or Mrs. McGuire at mahwahsummerrec@yahoo.com.

